

Penkridge Middle School  
Marsh Lane  
Penkridge ST19 5BW [www.penkridge.staffs.sch.uk](http://www.penkridge.staffs.sch.uk)  
01785 413400



11<sup>th</sup> October 2021

Dear Parents/ Carers of Year 4 children,

Although your children have only just settled into Year 4 it is also time to start thinking about their next steps. Therefore, we warmly invite you to our Open Evening on Thursday 21<sup>st</sup> October 2021. The evening will consist of a short presentation in the hall as well as a guided tour of some of our classrooms which will be staffed by teachers, learning support staff and our Student Leadership Team. Tours will be conducted by our Leadership Team, whilst I give the presentation. We will be taking bookings for the evening through Eventbrite, bookings will open on Wednesday 13<sup>th</sup> October at 9am.

For those parents who cannot or would prefer not to attend we will be offering video tours which will be available on our website [www.penkridge-middle.org](http://www.penkridge-middle.org).

If you would like your child to start at Penkridge Middle School, you will also need to formally apply for a place through Staffordshire County Council Admissions. You can apply from 1<sup>st</sup> November 2021 and the closing date for applications is 15<sup>th</sup> January 2022. Further details can be found at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Your Year 4 child is most welcome to attend the evening with you and this is a fantastic opportunity to enjoy the presentation together, for Covid reasons we would prefer no siblings. We would encourage anyone who attends to wear masks and use the hand sanitiser available, we will ensure that doors and windows are open for good ventilation. It is a most enjoyable evening, albeit busy, so we thank you in advance for ensuring that the evening goes smoothly.

The staff of Penkridge Middle School and I look forward to welcoming you to our school.

Yours sincerely,

Mrs N Frost  
Headteacher  
Penkridge Middle School.

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**To: Headteacher Penkridge Middle School, Marsh Lane, Penkridge, ST19 5BW**